

April 10, 2003

To: Supervisor Yvonne Brathwaite Burke, Chair  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: David E. Janssen  
Chief Administrative Officer

#### **QUARTERLY REPORT ON TRANSFERS OF APPROPRIATION**

At the July 28, 1992 Board of Supervisors' meeting, the Chief Administrative Office was instructed to provide quarterly reports on all approved "action budget adjustments" (transfers of appropriations within budget units up to \$250,000 per quarter). The attached report lists such action budget adjustments for the period January 1 through March 31, 2003.

If you have any questions or require additional information regarding these transfers, please contact me, or your staff may contact Jacqueline White of my office at (213) 974-1155.

DEJ:DIL  
JW:AHW:vyg

Attachment

c: Executive Officer, Board of Supervisors  
County Counsel  
Auditor-Controller

**APPROVED TRANSFERS OF APPROPRIATION (ACTION BUDGET ADJUSTMENTS)  
JANUARY 1 THROUGH MARCH 31, 2003**

<b>BUDGET ADJ. NO.</b>	<b>DESCRIPTION</b>	<b>JUSTIFICATION</b>
119	Transfer of appropriation (\$5,000) from the Board of Supervisors – Services and Supplies to the Los Angeles County Arts Commission – Services and Supplies.	Use of Second District discretionary funds, by the Los Angeles County Arts Commission, for the national telecast of the 43 <sup>rd</sup> Annual Holiday Celebration on Public Broadcasting Service (PBS).
120	Transfer of appropriation (\$200,000) within the Department of Health Services – Other Charges (\$51,000 – Coastal Area and \$149,000 – San Fernando Valley Area) to Salaries and Employee Benefits (\$38,000 – Coastal Area and \$119,000 – San Fernando Valley Area) and Services and Supplies (\$13,000 – Coastal Area and \$30,000 – San Fernando Valley Area).	To provide funding for the operation of the Los Angeles Unified School District school-based clinics.
124	Transfer of appropriation (\$15,000) within the Department of Health Services, Office of AIDS Programs and Policy – Services and Supplies to Fixed Assets.	To provide funding for the purchase of an APC Symmetra Rack Mount system for power management during electrical outages and surges, and to prevent data corruption/loss.
125	Transfer of appropriation (\$72,000) within Military and Veteran Affairs – Salaries and Employee Benefits (\$60,000) and Other Charges (\$12,000) to Services and Supplies.	To provide funding for the increased cost of Patriotic Hall maintenance and related services. Savings in Salaries and Employee Benefits are due to vacancies.
127	Transfer of appropriation (\$15,000) within the Museum of Natural History – Services and Supplies to Other Charges.	To provide funding for special assessment expenses.
129	Transfer of appropriation (\$7,000) from the Board of Supervisors – Services and Supplies to the Sheriff's Department – Salaries and Employee Benefits.	Use of Second District discretionary funds, by the Sheriff's Department, for the Lennox Station Narcotics Team.
130	Transfer of appropriation (\$14,000) from the Board of Supervisors – Services and Supplies to the Sheriff's Department - Salaries and Employee Benefits (\$13,000) and Services and Supplies (\$1,000).	Use of Fourth District discretionary funds, by the Sheriff's Department, for the Walnut Station Bicycle Patrol Program.
131	Transfer of appropriation (\$100,000) within the Assessors – Services and Supplies to Other Charges.	To provide funding for unanticipated expenses for plaintiff attorney fees, as a settlement award in a court case.
136	Transfer of appropriation (\$248,000) within the Board of Supervisors – Other Charges to Services and Supplies.	To provide funding for the County's new Risk Management Information System.
142	Transfer of appropriation (\$43,000) from the Board of Supervisors – Services and Supplies to the Department of Mental Health – Salaries and Employee Benefits (\$38,000) and Services and Supplies (\$5,000).	Use of Fifth District discretionary funds, by the Department of Mental Health, to implement AB1421, a pilot project of Laura's Law in Los Angeles County.
152	Transfer of appropriation (\$249,000) within the Department of Public Social Services – Services and Supplies to Fixed Assets.	To provide funding to cover expenditures for automation equipment.

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JANUARY 1 THROUGH MARCH 31, 2003**

<b>BUDGET ADJ. NO.</b>	<b>DESCRIPTION</b>	<b>JUSTIFICATION</b>
155	Transfer of appropriation (\$49,000) within the Board of Supervisors – Services and Supplies to Fixed Assets.	To provide funding for the purchase of a vehicle.
158	Transfer of appropriation (\$12,500) within the Alternate Public Defender – Fixed Assets to Services and Supplies.	To provide funding for the reimbursement of all attorney personnel for their California State Bar dues.
159	Transfer of appropriation (\$245,000) within the Treasurer and Tax Collector – Salaries and Employee Benefits to Fixed Assets.	To provide funding for the replacement of obsolete mailroom equipment. Savings in Salaries and Employee Benefits are due to vacancies.
164	Transfer of appropriation (\$250,000) within the Department of Community and Senior Services – Salaries and Employee Benefits to Services and Supplies.	To provide funding for payment to temporary clerical and contract workers. Savings in Salaries and Employee Benefits are due to vacancies and hiring delays.
165	Transfer of appropriation (\$250,000) within the Sheriff's Department – Intrafund Transfer to Services and Supplies.	To provide funding, via the Office of Public Safety, for security management services rendered.
171	Transfer of appropriation (\$250,000) within the Department of Parks and Recreation – Salaries and Employee Benefits to Services and Supplies.	To provide funding for various Services and Supplies items. Savings in Salaries and Employee Benefits are due to vacancies and hiring delays.
174	Transfer of appropriation (\$250,000) within the Department of Child Support Services – Salaries and Employee Benefits to Other Charges.	To provide funding for settlement charges for a court case. Savings in Salaries and Employee Benefits are due to vacancies.
175	Transfer of appropriation (\$100,000) within the Department of the District Attorney – Services and Supplies to Fixed Assets.	To provide funding for unanticipated fixed assets expense.
177	Transfer of appropriation (\$225,000) within the Department of the Chief Information Officer/Information Technology Fund – Services and Supplies to Fixed Assets.	To provide funding for previously approved Information Technology Fund projects including: 1) Chief Administrative Office/Office of Emergency Management's Enterprise Emergency Management Information System, 2) Department of Human Resources' Online Application System, and 3) the Museum of Natural History's Multimedia Application Project.
179	Transfer of appropriation (\$250,000) within the Department of Agricultural Commissioner/Weights and Measures – Salaries and Employee Benefits to Services and Supplies (\$135,000) and Fixed Assets (\$115,000).	To provide funding for various specialized services and equipment. Savings in Salaries and Employee Benefits are due to vacancies and hiring delays.
180	Transfer of appropriation (\$176,000) within the Board of Supervisors – Services and Supplies to Fixed Assets.	To provide funding for the purchase of ten replacement vehicles.
189	Transfer of appropriation within the Auditor-Controller – Salaries and Employee Benefits to Services and Supplies.	To provide funding for additional space and technological enhancements to support redeployed personnel due to changing workload requirements. Savings in Salaries and Employee Benefits are due to planned vacancies to achieve the required savings.

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JANUARY 1 THROUGH MARCH 31, 2003**

<b>BUDGET ADJ. NO.</b>	<b>DESCRIPTION</b>	<b>JUSTIFICATION</b>
192	Transfer of appropriation (\$110,000) within the Fire Department – Services and Supplies to Fixed Assets.	To provide funding for various emergency support fixed assets for the Lifeguard program.
193	Transfer of appropriation (\$1,000) from the Board of Supervisors – Services and Supplies to the Department of Parks and Recreation – Services and Supplies.	Use of Fourth District discretionary funds, by the Department of Parks and Recreation, for the Easter festivities at Rowland Heights Park.

Note: Transfers of Appropriation related to the Productivity Investment Fund have been exempted from this report.